



CASE STUDY

Employee Recruitment and HR Policy Finalization

BACKGROUND OF THE CASE

The client is a world renowned Italian company in the areas of design, construction and management of swimming pools and other water bodies. They have a registered office in Bengaluru, India since 2019. As a newly incorporated company, the client wanted to hire new staff in different cities of India (New Delhi, Mumbai, Bengaluru and Hyderabad) as well as some well-defined HR and Travel policies for the organisation.

HOW DID OCTAGONA HELP?

Octagona was mandated to support recruitment of new staff for the client in various parts of India for a Regional Sales Head position and to prepare a comprehensive and robust HR & Travel policy of the company.

Octagona executed the following steps to meet the client needs

- Prepared and finalised the job description of the candidate to be selected
- Screened the applications; received and ensured only the matching ones went ahead & conducted face to face interviews together with the client for the shortlisted candidates
- Did a background check on the best matching candidate and negotiated a competitive salary and executed the offer letter/contract
- Simultaneously, Octagona worked on the HR and Travel Manual for the company ensuring that every detail is captured in terms of statutory laws and general working environment befitting a multinational company

FINAL OUTCOME

Octagona completed the assigned mandate in a comprehensive and timely way ensuring that client needs were met and to the satisfaction of the client.



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